

District 21 General Service Business Meeting Minutes

August 26, 2025

Meeting called to order at approximately 6:04pm with approximately 19 in attendance onsite and online. After welcome, introductions and readings, the July 22 minutes were reviewed.

M/S/C – July 22 minutes approved.

D21 2026 Spending Plan:

Treasurer Sarah V presented the first draft of the District 21 2026 Spending Plan (a little early but she will be absent through the end of October, so wanted to give everyone a chance to ask her questions). Some highlights: D21 is expected to come into 2026 with about \$12,000 cash on hand. Along with estimated contributions (a 3-year average, not counting COVID year), the 2026 Plan is balanced and allows for the typical Prudent Reserve.

Sarah noted that D21 needs to buy and maintain a “hotspot” for internet service beginning in 2026 (we have been using DCM Christina’s personal hotspot, and she will be rotating out). Also, former Webmaster Michael P has suggested the allowance for Webmaster’s participation in NAATW be upped from \$800 to \$1000 due to rising travel costs.

For GSR scholarships, an estimate has been prepared and based on the location of Area Assemblies, 4 scholarships for each event are included in the proposed Spending Plan. Kevin asked if GSR scholarships will be limited or eliminated once we have spent down our surplus funds. This will be for future members to decide for 2027 and beyond, based on the priorities and funds available in the future.

Sarah asked that GSRs review the Spending Plan with their Groups and come to the September meeting with any ideas for changes. The final 2026 Proposed Spending Plan will be issued in October, and the intention is to approve the 2026 Spending Plan at our November meeting.

Motion to increase funding for the D21 2025 Service Faire:

Christina explained that in 2024, \$2000 was budgeted for the Service Faire. The event was not as extensive as usual, so only \$1000 was budgeted for 2025. However, the 2025 event is planned for a more extensive event, with costs for venue, speaker, food and supplies and mileage costs for invited service presenters. In addition, the venue that has been secured charges a security deposit of \$1710, fully refundable but not in the current Spending Plan. The motion is to: A) increase the current funding for the Service Faire from \$1000 to \$2000, by redirecting unused funds already in our 2024 Spending Plan; and B) approve the deposit from our Prudent Reserve. There was discussion, including a question was whether the Special Event insurance policy has a deductible (it does not). Also, it was asked if one part of the motion could be approved without the other, the answer is that both parts must be approved to hold the event.

M/S/C the two-part motion was approved.

“Pass it On” series:

It’s that time in the Panel when we all should think about replacing ourselves for Panel 76. To that end, Panel 74 Officers and Appointed Chairs will be giving short presentations on their duties to educate GSRs and members who may want to make themselves available for Panel 76.

Theresa M – Registrar – says a reliable computer is needed. She spends about 1-1/2 hours per month updating a spreadsheet of incoming/outgoing GSRs and communicating with the Area Registrar. She also spends some time updating the printed schedule shell for meeting changes. She noted she is working with others to see if we can get a more workable shell for this document, as it is unwieldy, and hopes to complete this task before the end of the Panel. If it can be done, meeting changes and the printing process will be much simpler.

Sarah V – Treasurer – says she spends 3-5 hours per month on her duties, which include recording revenue and expenses, paying some bills, checking the PO Box and preparing the monthly Income and Expenses report. She also puts in several hours per year preparing and revising the annual Spending Plan. It also takes about 2 hours at the beginning of each Panel to change over the signatory authority at the bank. A working knowledge of Excel and a reliable computer are mandatory for this position.

Tony – PI/CPC Chair – says he spends time coordinating all types of literature, maintaining a spreadsheet of places where literature is distributed and working with volunteers. He also coordinates and participates in events such as Auburn Fellowship’s Unity Day, D21 Service Faires, Veterans Stand Down and the County’s Recovery Happens. He facilitates monthly meetings and also works with the Area PI/CPC committee.

Officers Reports:

Registrar/Theresa – no report.

Zoom Coordinators/Vince and Christy – no report.

Webmaster LeShanta – (had to leave so no report).

PI/CPC/Tony – the Recovery Happens event is Sept 6 at ARD from 10:00am-2:00pm.

H&I/Marilyn – (had to leave so no report).

BTG/Sam C – absent.

Treasurer/Sarah – no report.

Alt DCM/Tom – absent.

DCM/Christina –

- 1) Asked GSRs to please review the CNIA Area 07 Proposed Spending Plan and, if they like, attend one of the workshops detailing the Plan which are being hosted by Area 07 Treasurer Don H. She noted the items being discussed at the Area Committee Meetings are proposed cuts to the number of positions attending PRAASA in 2026, switching some Area Committee meetings to online and a reduction in mileage reimbursement from the IRS rate (currently \$.70/mi) to approximately \$.50/mi. GSRs will be expected to vote on this Plan at the Fall Election Assembly in November.
- 2) A07 has formed an ad hoc Committee to recommend options for Area Assemblies beginning in 2027. These include shortening some Assemblies from 2 days to 1 (and the 3-day Fall Assembly to 2), fixing locations (such as 1 North, 1 South and 2 Central) to reduce travel costs, and/or moving the timing of Assemblies closer to quarterly or adding an online Summer Assembly to fill the gap between the Post-Conference and Fall Assemblies. GSRs will be asked to consider options in the future.
- 3) A District Inventory is on the schedule for the September meeting, but that may not be enough time to have a thoughtful and thorough review. Should we set aside an alternative time for our Inventory? Or send out questions in advance and compile written responses? Christina will come back in September with options.

M/S/C Meeting adjourned at 7:18pm